



## Board & Committee Expression of Interest Form

To apply to be a member of the Board of Directors or Committee of the Board at Pillar Nonprofit Network, please download and complete this application, then submit it with a copy of your resume and supporting documents to [opportunities@pillarnonprofit.ca](mailto:opportunities@pillarnonprofit.ca).

### Applicant Contact Information

| First Name             | Last Name   |
|------------------------|-------------|
|                        |             |
| Home or Office Address |             |
|                        |             |
| Email Address          | Contact No. |
|                        |             |

### Eligibility Criteria And Conditions Of Appointment

- 1) Must be at least 18 years of age.
- 2) Undischarged bankrupts are ineligible to serve as members.
- 3) Expected to commit the time required to perform board and committee duties. Minimum time commitment is on average 5 to 10 hours per month. Committee membership may require additional time commitment.
- 4) Must fulfill the requirements and responsibilities of the role – for example, preparing for and attending meetings, upholding fiduciary obligations and working cooperatively and respectfully with colleagues. Must comply with legislation governing the organization, the organization's by-laws and policies, and all other applicable rules.
- 5) Board members must sign a declaration confirming their agreement to adhere to their fiduciary duties, board and corporate policies.

## Conflict of Interest Disclosure Statement

All Board and Committee Members must avoid conflicts between their self-interest and their duty to the organization. Board Policy 2.9 clearly defines and provides examples of conflicts of interest. A copy of this policy can be provided if you are unsure of a conflict. In the space below, identify any potential or real conflict of interest, by virtue of being appointed to the Board of Directors or a Board committee.

## Knowledge, Skills and Experience

The Board of Directors seeks a complementary balance of knowledge, skills, and experience at a governance level. Please download Pillar's [Board Skills & Diversity Matrix](#) form, check the skills you would bring to the Board or Board committee, and include the completed form with your application.

Please list current or prior experience at the nonprofit Board or Board committee level.

| Organization | Role | No. of Years |
|--------------|------|--------------|
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## **Nominating Committee Assessment**

Please answer the following questions in a separate document, and include a PDF with your application.

1. What motivates you to become a Board member/Committee member for Pillar Nonprofit Network?
2. What qualifications and skills would you bring to the Board/Committee? Please provide an example of how your qualifications and skills would benefit the organization.
3. Which areas of work are of particular interest to you?
4. Please describe your past Board and/or Committee experience.
5. Briefly describe your understanding of the role of a Board/Committee member with Pillar Nonprofit Network.

## **Declaration**

By submitting this application, I declare the following:

- a) I meet the eligibility criteria and conditions of appointment set out above;
- b) I have read and agree to comply with the following:
  - i. Position description – Board of Director or Board Committee roles and responsibilities.
  - ii. Board Code of Conduct
  - iii. Conflict of Interest Policy
- c) I understand what I have read in this application. Anything I have not understood, I have asked for and received clarification.

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**Name of Applicant**

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**Signature**

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**Date**



## **Board or Committee Application Checklist**

Please ensure you have attached all of the following documents to your application:

- ☐ Completed Application Form
- ☐ Resume
- ☐ Completed Board Skills & Diversity Matrix
- ☐ Completed Nominating Committee Assessment Questions

We accept expressions of interest on an ongoing basis by email at [opportunities@pillarnonprofit.ca](mailto:opportunities@pillarnonprofit.ca). Our Governance Committee reviews all incoming applications.

While we deeply value every expression of interest, only shortlisted candidates will be contacted for further discussion.

**Applicants are also welcome to visit during our in-person open office hours every Tuesday from 9:00 AM to 11:00 AM at 201 King Street, London, Ontario, to gain more insights about Pillar Nonprofit Network. No appointment is required.**

Thank you for considering this opportunity to make a meaningful impact!